



# Lamkela Mbude

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a fast learner, and possess transferable skills that make me an ideal candidate for any job. I have well communication skills, I am flexible and consistent, I am a team player and eager to learn and grow within an organization.

I am looking for Admin jobs, Clerk, Personal assistant, and General jobs

### Preferred occupation

**Administrators**

Administrative jobs

**HR intern**

Management, human resources jobs

**Data capturers**

Administrative jobs

**Pickers, packers**

Labour jobs

**Generals**

General jobs

### Preferred work location

**Johannesburg**

Gauteng

**Witbank**

Mpumalanga

**Klerksdorp**

North West

**Delmas**

Mpumalanga

**Rustenburg**

North West

## Contacts and general information about me

Day of birth

1995-01-14 (30 years old)

Gender

Female

Residential location

**Johannesburg**

Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

**Work experience**

Working period	<b>nuo 2022.11 iki 2023.02</b>
Company name	Game store
You were working at:	Cashiers
Occupation	Cashier
What you did at this job position?	Balancing cash register, Keeping reports of transactions, Assisting customers where possible, Redeem stamps and coupons
Working period	<b>nuo 2017.07 iki 2019.10</b>
Company name	Cranberry Primary School
You were working at:	Jobs for students
Occupation	Student Social worker
What you did at this job position?	Case Work- one on one sessions with learners. Community work, and group work
Working period	<b>nuo 2020.12 iki 2021.02</b>
Company name	Unilever
You were working at:	Shop assistants
Occupation	Merchandiser
What you did at this job position?	Receiving and packing stock
Working period	<b>nuo 2014.04 iki 2015.03</b>
Company name	Health World Gym
You were working at:	Sales consultant
Occupation	Sale consultant and Promotions
What you did at this job position?	Inviting clients to join the gym, and promoting fitness

**Education**

Educational period	<b>nuo 2008.01 iki 2012.11</b>
Degree	Grade 12 / Matric
Educational institution	Unity Secondary School
Educational qualification	bachelors degree
I could work	yes
Educational period	<b>nuo 2016.02 iki 2019.11</b>
Degree	Degree
Educational institution	University of FortHare
Educational qualification	Bachelor of Social Work
I could work	Studies still in progress

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiXhosa	fluent	fluent	fluent
isiZulu	very good	very good	very good
Sesotho	good	good	good

**Computer knowledge**

Microsoft office; Word, Power point, Excel.

**Conferences, seminars**

Social work: 2016-2019 @ FortHare University

**Recommendations**

Contact person                      Mrs Bongeka  
Occupation                              Till manager  
Company                                  Game Store  
Telephone number                      0116681000  
Email address                            gamecradlestone@co.za

Contact person                      Mrs V. Mazibuko  
Occupation                              Lecture  
Company                                  University of FortHare  
Telephone number                      0611020424  
Email address                            Vuyamazibuko@ufh.co.za

Contact person                      Mr. Z. Mlangeni  
Occupation                              Rep manager  
Company                                  Unilever  
Telephone number                      0732271575

**Additional information**

Your hobbies                           Sports, Reading, Board games  
Driver licenses                           None  
Salary you wish                        5000 R per month  
How much do you earn now           3000 R per month