



# Lamkela Mbude

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a fast learner, and possess transferable skills that make me an ideal candidate for any job. I have well communication skills, I am flexible and consistent, I am a team player and eager to learn and grow within an organization.

I am looking for Admin jobs, Clerk, Personal assistant, and General jobs

Preferred occupation

**Administrators**

Administrative jobs

**HR intern**

Management, human resources jobs

**Data capturers**

Administrative jobs

**Pickers, packers**

Labour jobs

**Generals**

General jobs

Preferred work location

**Johannesburg**

Gauteng

**Witbank**

Mpumalanga

**Klerksdorp**

North West

**Delmas**

Mpumalanga

**Rustenburg**

North West

## Contacts and general information about me

Day of birth

1995-01-14 (29 years old)

Gender

Female

Residential location

**Johannesburg**

Gauteng

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

[Sign in](#)

## Work experience

Working period **nuo 2022.11 iki 2023.02**  
Company name Game store  
You were working at: Cashiers  
Occupation Cashier  
What you did at this job position? Balancing cash register, Keeping reports of transactions, Assisting customers where possible, Redeem stamps and coupons

Working period **nuo 2017.07 iki 2019.10**  
Company name Cranberry Primary School  
You were working at: Jobs for students  
Occupation Student Social worker  
What you did at this job position? Case Work- one on one sessions with learners. Community work, and group work

Working period **nuo 2020.12 iki 2021.02**  
Company name Unilever  
You were working at: Shop assistants  
Occupation Merchandiser  
What you did at this job position? Receiving and packing stock

Working period **nuo 2014.04 iki 2015.03**  
Company name Health World Gym  
You were working at: Sales consultant  
Occupation Sale consultant and Promotions  
What you did at this job position? Inviting clients to join the gym, and promoting fitness

## Education

Educational period **nuo 2008.01 iki 2012.11**  
Degree Grade 12 / Matric  
Educational institution Unity Secondary School  
Educational qualification bachelors degree  
I could work yes

Educational period **nuo 2016.02 iki 2019.11**  
Degree Degree  
Educational institution University of FortHare  
Educational qualification Bachelor of Social Work  
I could work Studies still in progress

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiXhosa	fluent	fluent	fluent
isiZulu	very good	very good	very good
Sesotho	good	good	good

**Computer knowledge**

Microsoft office; Word, Power point, Excel.

**Conferences, seminars**

Social work: 2016-2019 @ FortHare University

**Recommendations**

Contact person Mrs Bongeka  
 Occupation Till manager  
 Company Game Store  
 Telephone number 0116681000  
 Email address gamecradlestone@co.za

Contact person Mrs V. Mazibuko  
 Occupation Lecture  
 Company University of FortHare  
 Telephone number 0611020424  
 Email address Vuyamazibuko@ufh.co.za

Contact person Mr. Z. Mlangeni  
 Occupation Rep manager  
 Company Unilever  
 Telephone number 0732271575

**Additional information**

Your hobbies Sports, Reading, Board games  
 Driver licenses None  
 Salary you wish 5000 R per month  
 How much do you earn now 3000 R per month