



Lisa Killian

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have extensive remote working experience, having worked for international companies for over 8 years.

I excel at organization and communication and pick up on new skills very quickly. I love to work with remarkable distributed teams, getting things done. I love to see a business grow and to see the impact I make. I have experience in managing digital marketing teams, customer service, onboarding, recruitment, and social media community management.

Preferred occupation Personal assistant
Administrative jobs

Preferred work location Port Elizabeth
Eastern Cape

Contacts and general information about me

Day of birth 1974-02-15 (50 years old)

Gender Female

Residential location Port Elizabeth
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2022.02 iki 2024.02**

Company name Agency (remote contract)

Occupation Head of Client Relations

What you did at this job position? Lead a team of over 30 community managers and lead the relationship with the client (a Fortune 100 tech company).

Education

Educational period **nuo 1987.09 iki 1992.08**

Degree Grade 12 / Matric

Educational institution The Leys High School (UK)

Educational qualification A Levels and GCSE's

Languages

| Language | Speaking level | Understanding level | Writing level |
|-----------------|-----------------------|----------------------------|----------------------|
| English | fluent | fluent | fluent |

Computer knowledge

I have experience with Google Workspace, CRM's, Loom, Slack, Asana, Monday, Khoros, Meta Business Suite, Canva, Calendly, Gmail, Front App, Ticketspice, sheets and docs.

Additional information

| | |
|--------------------------|--|
| Your hobbies | Yoga, kickboxing, Zumba, spinning, cooking and baking. |
| Driver licenses | B Light Vehicle \leq 3,500kg |
| Driver license from | 2023-07-00 (1 years) |
| Salary you wish | 25,000 R per month |
| How much do you earn now | 25,000 R per month |