



# Letjedi Koketso Chigo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I see myself as a hardworker, reliable and honest person. I work well alone and within a team and also adapt quickly in a new environment. I believe that I would be of value to your company due to my dedication, willingness to learn new things everyday.

Preferred occupation	Guards Security jobs
Preferred work location	Witbank Mpumalanga

## Contacts and general information about me

Day of birth	1989-06-11 (35 years old)
Gender	Female
Residential location	Witbank Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2011.09 iki 2011.10</b>
Company name	Stats S.A
You were working at:	Government jobs
Occupation	Fieldworker
What you did at this job position?	Counting people per household
Working period	<b>nuo 2012.01 iki 2014.12</b>
Company name	D&L Guest House
You were working at:	Housekeeper
Occupation	Cleaner
What you did at this job position?	Responsible for cleaning the rooms, make sure that the sheets are clean

Working period **nuo 2015.07 iki 2020.03**  
 Company name EDE farming  
 You were working at: Farmers  
 Occupation General worker  
 What you did at this job position? Cleaning the environment and feeding the pigs

Working period **nuo 2021.11 iki 2022.03**  
 Company name Department of Education  
 You were working at: Teachers  
 Occupation Assistant teacher  
 What you did at this job position? Preparing classrooms ready for lessons. Assistant learners to complete their activities and those who need extra lessons.

Working period **nuo 2022.08 iki 2023.06**  
 Company name Shoprite  
 You were working at: Cashiers  
 Occupation Cashier  
 What you did at this job position? Selling purchases and make sure the customer are happy.

**Education**

Educational period **nuo 2003.01 iki 2007.11**  
 Degree Grade 12 / Matric  
 Educational institution Moteane high school  
 Educational qualification Sepedi, English, Afrikaans, Mathematics, Physical science and Biology.  
 I could work As assistant teacher bcos I have experience.

Educational period **nuo 2010.01 iki 2010.11**  
 Degree Some Schooling  
 Educational institution Bathopele Media and Communications.  
 Educational qualification Ms word,Excel,PowerPoint, Managing files and folders and data capturing.  
 I could work As Receptionist/Clerk

Educational period **nuo 2020.01 iki 2020.06**  
 Degree Some Schooling  
 Educational institution DSE Security  
 Educational qualification Grade C  
 I could work As a Guard

**Languages**

Language	Speaking level	Understanding level	Writing level
Sepedi	very good	very good	very good
English	basic	good	good

### Computer knowledge

Basic IT concepts, Managing files and folders, Ms Word, Excel, PowerPoint, internet and information communication.

### Conferences, seminars

DSE Security . Grade C

### Recommendations

Contact person	Makua F.N
Occupation	Supervisor
Company	D&L Guest House
Telephone number	0724041696
Contact person	Mabitsela D
Occupation	Supervisor
Company	EDE farming
Telephone number	0605882721

### Additional information

Your hobbies	Reading newspaper and playing netball.
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	N/A R per month