



# Nyiko Gift Phillipe

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for office job like administration, finance office, clerk, dump truck (ADT) , human resources clerk and more because i studied Business Management N6 and also studied Local Government Management Diploma. I can also work with computer because i did computer practice with micro soft word , excel , power point , access, outlook and databases.

Preferred occupation	<p><b>computer skills</b> IT, computing jobs</p> <p><b>Administrators</b> Administrative jobs</p> <p><b>Truck drivers</b> Driver jobs</p> <p><b>HR intern</b> Management, human resources jobs</p> <p><b>Finance officer</b> Finance jobs</p>
Preferred work location	<p><b>Other Limpopo</b> Limpopo</p>

## Contacts and general information about me

Day of birth	1987-09-18 (36 years old)
Gender	Female
Residential location	Phalaborwa Limpopo
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2018.11 iki 2019.11</b>
Company name	South African Police Service
You were working at:	HR intern
Occupation	Human Resource Management
What you did at this job position?	Ensure proper administration and management of files and records

### Education

Educational period	<b>nuo 2009.01 iki 2012.11</b>
Degree	Diploma
Educational institution	Tshwane University of Technology
Educational qualification	National Diploma in Local Government Management
I could work	as an HRM Clerk

Educational period	<b>nuo 2022.07 iki 2023.12</b>
Degree	Certificate
Educational institution	Mopani TVET College
Educational qualification	Business Management
I could work	as an financial clerk

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Xitsonga	fluent	fluent	fluent

### Computer knowledge

Adobe photoshop  
Microsoft Office  
Windows

### Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-04-00 (2 years)
Salary you wish	15000 R per month
How much do you earn now	3000 R per month