



# Tumi Emelda Mathole

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for HR administration Im in position of computer literacy and I worked as aa assistant at chool

|                         |                                     |
|-------------------------|-------------------------------------|
| Preferred occupation    | Generals<br>General jobs            |
| Preferred work location | Mokopane / Potgietersrus<br>Limpopo |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1995-10-05 (29 years old)   |
| Gender               | Female  |
| Residential location | Mokopane / Potgietersrus<br>Limpopo   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2020.01 iki 2022.12</b>                             |
| Company name                       | Alfred Masibe primary school                               |
| You were working at:               | Data capturers   |
| Occupation                         | Sekuruwe   |
| What you did at this job position? | I helped with office work and I assisted teaching learners |

## Education

|                           |   |
|---------------------------|---|
| Educational period        | <b>nuo 2020.01 iki 2022.12</b>                |
| Degree                    | Certificate                                   |
| Educational institution   | Tompi seleka college of Agriculture           |
| Educational qualification | Business management and grain crop production |
| I could work              | I could work as a HR using my computer skills |

## Computer knowledge

I have Microsoft office 365

PowerPoint

SharePoint

Digital literacy

#### **Additional information**

|                          |                   |
|--------------------------|-------------------|
| Driver licenses          | None              |
| Salary you wish          | R9000 R per month |
| How much do you earn now | NONE R per month  |