



Tariro Vannissa Mandaza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a human resource assistant or officer as well as an administrator clerk. I can fit in both roles. Currently I have 2 roles at the company I am working with. As a human resource assistant I have functions namely recruitment and selection, induction of new employees, training and development on the job and off the job, Attending safety talks and stand downs.

For the administration clerk I have roles of data entry both medicals and Personal Protective equipment. I have sound knowledge of the BMS policy and ISO regulations as well. I will add value to the organization through brilliant ideas that results in high productivity and in turn a competitive advantage in this business world.

I look forward to to join an amazing team and grow within the organization.

Preferred occupation	HR intern Management, human resources jobs
	Administrators Administrative jobs
	HR specialists Management, human resources jobs
Preferred work location	East London Eastern Cape

Contacts and general information about me

Day of birth	1993-12-26 (30 years old)
Gender	Male
Residential location	Coffee Bay Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	5000 R per month
How much do you earn now	4500 R per month