



Shamila Ramsudhi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a legal secretary for 25 years and I am organised, meticulous and have excellent communication skills, I can draft documents, deeds and attend to the legal transfer from opening file to registration. I work effectively under pressure

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Midlands KwaZulu-Natal

Contacts and general information about me

Day of birth	1968-11-29 (55 years old)
Gender	Male
Residential location	Midlands KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 1995.11 iki 2024.04
Company name	PGPS
You were working at:	Administrators
Occupation	Conveyancing secretary
What you did at this job position?	Transfer of property

Education

Degree	Grade 12 / Matric
--------	-------------------

Languages

Language	Speaking level	Understanding level	Writing level
English			very good

Computer knowledge

Worked on Microsoft , LexisNexis, E4, Outlook

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2012-09-00 (12 years)
Salary you wish	19000 R per month
How much do you earn now	19000 R per month