



# Sinovuyo Sontsele

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am Sinovuyo sontsele who has grade 12 with an additional qualification of National Diploma in Public Management I obtained at Walter Sisulu University I also have a 1 year driver's license code 10 which is 1 year experience in driving . The job that I am looking for is an admin Clerk, I am also a driving I can do the job perfectly and I don't mind being a General worker cleaning in the company.

Preferred occupation	Car drivers Driver jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1997-07-12 (27 years old)
Gender	Male
Residential location	Port Elizabeth Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2022.02 iki 2022.06</b>
Company name	Isithetho Ingwe tvet college
You were working at:	Personal assistant
Occupation	Personnel Intern
What you did at this job position?	Marks allocation, Capturing of transaction on persal, Data capturing and Typing letters, Invigilating
Working period	<b>nuo 2023.06 iki 2023.12</b>
Company name	Yenza Construction
You were working at:	Secretaries
Occupation	Driving and Office administration

## Education

Educational institution                      Grade 12 Bizana Village Senior Secondary school  
 Educational qualification                      National Diploma in Public Management  
 I could work                                      I could work as driver and I can do office work

Degree    Certificate  
 Educational institution                          Walter Sisulu university  
 Educational qualification                      Advanced Diploma in Public Management  
 I could work                                      I could as Secretaries

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

**Recommendations**

Contact person                                  Anele Zitha  
 Occupation                                      Office Manager  
 Company    Isithetho Ingwe tvet college  
 Telephone number                              0607974161  
 Email address                                    anelezitha@gmail.com

**Additional information**

Your hobbies                                    Sport person  
    Database expert  
    Very good at team work  
    Driving experience very good  
 Driver licenses                                  C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from                              2023-04-00 (1 years)  
 Salary you wish                                  R12500 R per month  
 How much do you earn now                    R5500 R per month