



# Chanine Taylor

Curriculum Vitae (CV)

**What job i'm looking for? My positive points**

Thank you for your time and consideration in this regard, and I hope to hear from you should my resume meet your approval.

Kind regards,

Mrs Chanine C Taylor

Preferred occupation; Administrative jobs  
 To Whom It May Concern;  
 Preferred work location Northern Suburbs  
 Western Cape

My name is Chanine Taylor and it is a pleasure to e-meet you.

**Contacts and general information about me**

Day of birth to formally submit my application for consideration. I recently experienced

General Management from Breytenbachs Immigration Consultants as a Personal Assistant to a Legal

Residential Consultant, where I assisted with the application process for SA/UK Immigration

visas. I was employed on a full-time basis, working remotely from my well-equipped home office in  
 Telephone number  
 Cape Town, South Africa.

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Email address Information is available only for registered users.

Regrettably, the company's SA branches have been adversely affected by the significant increase in

**Additional information**

UK visa fees, and the stricter financial threshold requirements for visa applications in the past year.  
 As a result, the company had to implement cost-cutting measures, including staff reductions.

Salary you wish 20000 - 25000 R per month  
 How much do you earn now 19000 R per month

Over the years I have worked in various other industries performing a vast variety of tasks. As I have ventured forward into the working world, I have eagerly learned as much as possible from every employer and strive to improve my skills and confidence. I am eager to learn any new skills and systems required for this position should you be willing to afford me the training.

As a loyal and hard-working individual with extensive experience in various areas of administration, I believe I would prove to be a valuable asset to any company. I am recognized for my honesty and commitment to not only my employer, but to each task I perform with diligence. I am able to prioritise and complete multiple tasks timeously with strict timelines by being well organized. Maintaining a professional and friendly demeanor when dealing with clients and getting along well with colleagues. I believe in always putting my best foot forward to be an important reflection of the company I represent.

I trust my application will prove worthy of review as I would greatly appreciate this opportunity. Should you wish to view my reference letters, I will gladly provide them for your perusal.