

Namhla Mkosana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have obtained the following over the years:

National Diploma: Operations Management

Advanced Diploma: Quality

Knowledge of ISO9001:2015, ISO14001:2018, ISO45001:2018 standard

2 years working experience in Quality Management

5 years' experience in General Administration Valid driver's license

Knowledge of Local Government Policies and Processes (OHS Procedures, Work Instruction and

Processes)

Strong computer Literacy: Microsoft Office, SharePoint, SAP [SAP Document Management Systems

,SAP HR

EPWP (Line time administration, Recruitment and Termination, Organizational Management)

I would love to be given an opportunity to show my skills and to grow more in the working

industrrdy

Preferred occupation Administrators

Administrative jobs

Preferred work location Cape Town

Western Cape

Contacts and general information about me

Day of birth 1995-07-16 (29 years old)

Gender Female

Residential location Cape Town

Western Cape

Telephone number Information is available only for registered users.

Sign in

Sign in

Additional information

Salary you wish R15000 R per month