



# Siphumelelo Hapison Ndlovu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Greetings, My name is Siphumelelo Ndlovu and i am 35 years old of age. I reside at Pietermaritzburg. I am unemployed male who is seeking employment as a Driver or General worker. I possess the following qualifications, skills and experience:

- Grade 12
- A code 10 Drivers license with pdp and 14 years Driving experience in the public/passenger transportation sector.
- Short course in End-User Computing (Damelin College);
- Basic Occupational Health and Safety training Course (Umgungundlovu F.E.T College)
- Bachelor of Education Degree, Intermediate and Senior Phase (University of South Africa).

Besides Driving job i would except any General, Cleaner, Groundman or Admin/Clerical vacancies that might be available in the job Market.

Thank you.

0631838080 /0712591777

|                         |                            |
|-------------------------|----------------------------|
| Preferred occupation    | Car drivers<br>Driver jobs |
| Preferred work location | Midlands<br>KwaZulu-Natal  |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1989-07-16 (35 years old)   |
| Gender               | Male  |
| Residential location | KwaZulu-Natal   |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

Working period **nuo 2017.03 iki 2017.07**  
 Company name Jobe Gabela Construction  
 You were working at: Car drivers  
 Occupation Driver /Messenger  
 What you did at this job position? Performing Driver/Messenger duties,Transporting employees to work sites and purchasing of work related material.

Working period **nuo 2023.10 iki 2024.10**  
 Company name Richmond Municipality  
 You were working at: Administrators  
 Occupation Information Technology Helpdesk  
 What you did at this job position? I assisted with the administrative tasks of the Municipality's Information Technology department

**Education**

Educational period **nuo 1997.01 iki 2007.11**  
 Degree Grade 12 / Matric  
 Educational institution Richmond Combined School  
 Educational qualification Grade 12  
 I could work Yes

Educational period **nuo 2010.01 iki 2010.09**  
 Degree Certificate  
 Educational institution Damelin  
 Educational qualification End-User Computing  
 I could work Yes

Educational period **nuo 2012.01 iki 2020.11**  
 Degree Degree  
 Educational institution University of South Africa  
 Educational qualification Bachelor of Education Degree  
 I could work yes

**Languages**

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiZulu  | very good      | very good           | very good     |
| isiXhosa | fluent         | fluent              | good          |

**Computer knowledge**

I completed a short course in End-User Computing at Damelin College.

**Conferences, seminars**

Not Applicable

**Recommendations**

|                  |                                |
|------------------|--------------------------------|
| Contact person   | 0725825898                     |
| Occupation       | Information Technology Officer |
| Company          | Richmond Municipality          |
| Telephone number | 0332122155                     |
| Email address    | ithelpdesk@richmond.gov.za     |

**Additional information**

|                          |  |
|--------------------------|--|
| Your hobbies             | I am in to reading books learning about the worlds history and newspapers, keeping up today with the worlds current affairs. |
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg  |
| Driver license from      | 2009-05-00 (15 years)  |
| Salary you wish          | 10000 R per month  |
| How much do you earn now | 8000 R per month   |