



Andile Masingi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a diligent individual with a robust academic background. I have received certificates in Receptionist, Health and Safety, Data Entry Clerk, Office Administration, and Digital Literacy from educourse. Furthermore, I have acquired a Bachelor of Arts and a PGCE from the University of Limpopo. My skill set includes effective communication, collaboration, performing under pressure, proficiency in computer operations, adept leadership, and efficient time management.

Preferred occupation

Administrators

Administrative jobs

Personal assistant

Administrative jobs

Data capturers

Administrative jobs

Marketing assistant

Ads, marketing jobs

Part time jobs

Part time, weekend jobs

Teachers

Teaching jobs

Filing clerk

Administrative jobs

Preferred work location

Tzaneen

Limpopo

Nkowankowa

Limpopo

Mankweng

Limpopo

Giyani

Limpopo

Contacts and general information about me

Gender

Male

Residential location

Tzaneen

Limpopo

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period **nuo 2024.02 iki 2024.05**
Company name The Rock Primary School
You were working at: Teacher
Occupation teacher
What you did at this job position? i was teaching primary school learners English

Working period **nuo 2023.04 iki 2023.09**
Company name Hivuyeriwile Secondary School
You were working at: Teacher
Occupation Teacher
What you did at this job position? i was teaching High school learners English

Education

Educational period **nuo 2020.01 iki 2022.12**
Degree Degree
Educational institution University of Limpopo
Educational qualification Bachelor of Arts
I could work as a marketing director, language specialist, sales, receptionist, admin, personal assistance

Educational period **nuo 2024.06 iki 2024.06**
Degree Certificate
Educational institution Educourse learning
Educational qualification Introduction to Receptionist
I could work as receptionist, clerk and data capture

Educational period **nuo 2024.05 iki 2024.06**
Degree Certificate
Educational institution Educourse learning
Educational qualification Data EntryClerk

Educational period **nuo 2024.03 iki 2024.04**
Degree Certificate
Educational institution Educourse learning
Educational qualification Office Administration
I could work clerk, data entry, Personal assistant, administrator

Educational period	nuo 2024.06 iki 2024.07
Degree	Certificate
Educational institution	Educourse learning
Educational qualification	Digital Marketing
I could work	marketing advisor, sales assistance

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Xitsonga	fluent	fluent	fluent
Sepedi	very good	very good	good

Computer knowledge

i have computer literacy certificate from University of Limpopo

Recommendations

Contact person	Andile Gift Masingi
Telephone number	0839658055
Email address	andilemasingi@gmail.com

Additional information

Your hobbies	reading books, playing games, watching podcasts
Driver licenses	None
Salary you wish	5000 R per month