



# Matsie Molale

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I studied Nated Engineering in Fitting and Turning, further more applied and got admitted to University under Mechanical Engineering learning more about Engineering work.

I am looking for an Engineering based job to enhance the skills I learned and to add a great input in the Engineering department.

I also learnt the administrative work while school under receptionist at a local internet café. With those first skills and with the current employment opportunity I would make a great candidate for Administration jobs as well.

Preferred occupation

**Miners**  
Mining jobs

**Lab assistant**  
Teaching jobs

**Engineers**  
Engineering jobs

**Receptionist**  
Administrative jobs

Preferred work location

**Rustenburg**  
North West

**Welkom**  
Free State

**Drakensberg**  
KwaZulu-Natal

## Contacts and general information about me

Day of birth 1998-04-16 (26 years old)

Gender Female

Residential location **Welkom**  
Free State

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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**Work experience**

Working period **nuo 2024.03 iki 2024.07**  
 Company name Nandos Welkom  
 You were working at: Cashiers  
 Occupation General Assistant  
 What you did at this job position? Waitress and now currently cashier

Working period **nuo 2014.02 iki 2019.12**  
 Company name Talk Media ( Then Satnet)  
 You were working at: Receptionists  
 Occupation Reception  
 What you did at this job position? Typing, Till and keeping books

**Education**

Educational period **nuo 2012.01 iki 2016.12**  
 Degree Grade 12 / Matric  
 Educational institution Welkom Gimnaslmium

Educational period **nuo 2017.01 iki 2019.11**  
 Degree Certificate  
 Educational institution Goldfield Tvet College  
 Educational qualification NATED Engineering

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Afrikaans	very good	very good	very good
Setswana	fluent	fluent	very good
Sesotho	very good	very good	basic

**Computer knowledge**

I am well trained in Microsoft Office features. I am computer literate. I know how to use programmes as: Microsoft Office and Excell. I am.a like go use Windows software

**Recommendations**

Contact person Ian Nkosi  
 Occupation Self Employed and former owner  
 Company Talk Media  
 Telephone number +27735512833

Contact person	Pinson Senoge
Occupation	Auditor
Company	Harmony Mine
Telephone number	0834460946

Contact person	Bulelani Gwebu
Occupation	Electrician
Company	Harmony Mine
Telephone number	0730164155

#### **Additional information**

Your hobbies	Chess Athletics (Marathons)
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2021-03-00 (3 years)
Salary you wish	15 000 R per month
How much do you earn now	5 000 R per month