



# Tshegofatso Seleka

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good morning hiring manager

Am tshegofatso Seleka and the job that am looking for is typist data entry.

Am really certain and confident about this wonderful opportunity, I really can't wait to start working

Preferred occupation                      Jobs for students  
Student jobs

Preferred work location                    Zeerust  
North West  
  
Pretoria / Tshwane  
Gauteng

## Contacts and general information about me

Day of birth                                    1991-10-14 (33 years old)

Gender    Female

Residential location                        Zeerust  
North West

Telephone number                            *Information is available only for registered users.*  
[Sign in](#)

Email address                                   *Information is available only for registered users.*  
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## Work experience

Working period                                **nuo 2018.11 iki 2023.02**

Company name                                Hoerskool zeerust

You were working at:                        Administrators

Occupation                                      Administration

What you did at this job position?    Taking calls.. preparing meetings, computer literate

## Education

Educational period	<b>nuo 2016.01 iki 2017.02</b>
Degree	Certificate
Educational institution	Technikon College
Educational qualification	Senior certificate
I could work	Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

Microsoft office  
Microsoft Excel  
Microsoft word  
Microsoft PowerPoint presentation

### Conferences, seminars

I do conference seminars ..such as tourism management services and facilitating in skills development

### Recommendations

Contact person	Mr rapula titus
Occupation	Manager construction
Company	Phenyo keyone construction
Telephone number	0822182670
Email address	selekatshegofatso727@gmail.com

### Additional information

Your hobbies	My hobbies are swimming hiking trails and camping as well as golf course
Driver licenses	None
Salary you wish	25000 R per month
How much do you earn now	1500 R per month