



# Yoliswa Isaac

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have 5 years of debt collection experience from two companies and with that i have gained different knowledge,growth and skills from both companies.I worked for SSDA a year after school and i worked there for 4 years,gaining skills on collection along with time management skills and a QA and KPI of 85% upwards also met set requirements and i have worked different books around the company and also from both company have worked hand in hand with my Managers assisting them on admin work,,such as the usage of spreadsheet,complying reports and also caputuring information. I have equipped myself with dialler background knowledge too,im outgoing and also a teamplayer whom finds peace in postive minds.During my space i do church work whereas i assist youngsters who are in need of school advise,career paths,personal issues etc.

Willing to work flexibile hours and im currently furthering my studies at IQ academy doing Higher Certificate in Human Resources Management.I decided to follow that path because i enjoy being around people,assisting to solve matters and im outspoken.

Preferred occupation	Call Centre agent Administrative jobs
	HR intern Management, human resources jobs
	Generals General jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2019.09 iki 2023.06**  
 Company name Shapiro Shaik Defries and Associates  
 You were working at: Call Centre agent  
 Occupation Debt Collector  
 What you did at this job position? Collect on outstanding debts for various cilents

Working period **nuo 2023.06 iki 2024**  
 Company name Credit Solutions Services  
 You were working at: Call Centre agent  
 Occupation Debt Collector  
 What you did at this job position? Collecting on outstanding debts,customer services and sales

**Education**

Educational period **nuo 2014.01 iki 2018.12**  
 Degree Grade 12 / Matric  
 Educational institution Princess High School  
 Educational qualification Matric

Educational period **nuo 2024.01 iki dabar**  
 Degree Certificate  
 Educational institution IQ Academy  
 Educational qualification Higher Certificate in Human Resource Management  
 I could work HR,VIP Payroll,Manager,Reception

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	good	good	basic
Afrikaans	basic	basic	basic
isiZulu	fluent	very good	good
Setswana	good	good	basic
Sign	good	basic	basic

**Computer knowledge**

Word excel,power point,outlook,office groove, info path,publisher and one note

**Recommendations**

Contact person Liveni Matikinca  
Occupation Board Manager  
Company AZ2 Energy Efficiency Services  
Telephone number 0736367539

Contact person Pule Maike  
Occupation Mentor  
Company PRASA  
Telephone number 0832427999

Contact person Joyce Matlatle  
Occupation Team Leader  
Company Shapiro Shaik Defries and Associates  
Telephone number 073 158 5601  
Email address Joycem@ssda.co.za

Contact person Sizwe Khumalo  
Occupation Team Leader  
Company Credit Solutions Services  
Telephone number +27 63 385 1628  
Email address SKhumalo@csssolutions.co.za

#### Additional information

Your hobbies -Dance  
-Read  
-Sing at a church choir  
-Church community service

Driver licenses None

Salary you wish 10000 R per month

How much do you earn now 7500 R per month