



Thapelo Kgosing

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a highly driven and experienced business school graduate. I have over twenty (20) years of work experience, working in the financial services industry, Information Technology, as well as in education and training sectors. I am currently seeking a full-time position in sales and marketing where I can lend my knowledge of market analytics to help your organization improve profitability.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Rustenburg North West
	Klerksdorp North West

Contacts and general information about me

Day of birth	1971-09-13 (53 years old)
Gender	Male
Residential location	Klerksdorp North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2024.08 iki dabar
Company name	Metropolitan
You were working at:	Financial advisor
Occupation	Personal Financial Advisor
What you did at this job position?	Conduct thorough financial needs analysis so as to determine the clients' current and future savings and investment requirements. Meeting individually with clients to determine their financial objectives, risk tolerance, income, expenses and assets. Offering strategic advice on products and services, such as investments and insurance coverage. Performing market research to stay current with financial trends. Build, grow and maintain a strong customer base

Working period **nuo 2023.06 iki 2024.07**
Company name Old Mutual
You were working at: Financial advisor
Occupation Personal Financial Advisor
What you did at this job position? Conduct thorough financial needs analysis so as to determine the clients' current and future savings and investment requirements. Meeting individually with clients to determine their financial objectives, risk tolerance, income, expenses and assets. Offering strategic advice on products and services, such as investments and insurance coverage. Performing market research to stay current with financial trends. Build, grow and maintain a strong customer base

Working period **nuo 2016.01 iki 2020.12**
Company name Geshem Trading and Projects
You were working at: Logistics manager
Occupation Logistics Coordinator
What you did at this job position? Develop and implement supply chain strategies and initiatives to optimize efficiency and cost-effectiveness. Oversee the procurement process, including sourcing suppliers, negotiating contracts, and managing supplier relationships. Monitor inventory levels and ensure timely delivery of materials and products to meet production and customer demands. Analyze data and metrics to identify areas for improvement and implement corrective actions to enhance supply chain performance. Develop and maintain strong and healthy relationships with key stakeholders, including suppliers, customers, and internal departments

Working period **nuo 2009.05 iki 2015.11**
Company name Communal Information Technology Centre
You were working at: Principal
Occupation Centre Manager
What you did at this job position? Oversee day to day operations of the Centre Lead and oversee recruitment and selection of any new staff and ensure they are orientated to the processes and operations of the Centre Manage and supervise staff, monitor staff performance and development, and address staff performance issues effectively according to documented policies and procedures Communicate, promote, and progress the vision and strategic plan of the Centre among strategic partners and other Centre's and broader community Represent the Centre at events, conferences, and seminars Convene various committees associated with the CITC, organize and participate in committee meetings, including preparation of meeting agendas, minutes, papers, and correspondence

Working period **nuo 2008.04 iki 2009.04**

Company name Communal Information Technology Centre

You were working at: Training

Occupation Facilitator

What you did at this job position? Delivery of IT skills training to learners. Conduct and administer assessment of learners. Develop and maintain training materials including lesson plans, group activities, the method for instructions, presentations, role-plays, and assessments. Maximize learner effectiveness through training programs. Evaluate the effectiveness of each educational session. Maintain attendance records of learners. Design training curriculum Facilitate discussions among learners

Company name Communal Information Technology Centre

You were working at: Finance officer

Occupation Financial Officer

What you did at this job position? Create and implement financial policies to guarantee operational efficiency. Oversee the preparation and planning of budgets Maintain and record receipts of daily transactions. Ensure financial records are kept up to date with the latest transactions and changes. Contribute to financial audits Monitor all bank deposits and payments. Prepare balance sheets and invoices. Establish, administer, manage, and review the employee remuneration and benefits system

Working period **nuo 2002.01 iki 2002.12**

Company name Capitec Bank

You were working at: Banking

Occupation Sales Consultant

What you did at this job position? Sell the services and solutions the company offers. Maintain and grow strong client base. Find new business opportunities and maintain a healthy pipeline for future deals

Education

Educational period **nuo 2021.10 iki 2022.02**

Degree Certificate

Educational institution KTMO Business Solutions

Educational qualification Facilitation Certificate

Educational period **nuo 2013.02 iki 2012.10**

Degree Certificate

Educational institution DM Management and Consulting

Educational qualification Moderator Certificate

Educational period **nuo 2006.04 iki 2006.07**
 Degree Certificate
 Educational institution Addie Prac Consulting
 Educational qualification Assessor Certificate

Educational period **nuo 1997.01 iki 2005.11**
 Degree Degree
 Educational institution Central University of Technology
 Educational qualification Bachelor of Commerce

Educational period **nuo 2002.07 iki 2002.11**
 Degree Certificate
 Educational institution Damelin Computer School
 Educational qualification PC Technologies

Educational period **nuo 2000.08 iki 2000.11**
 Degree Certificate
 Educational institution Communal Information Technology Centre
 Educational qualification Vocational Certificate in Information technology

Educational period **nuo 1989.01 iki 1993.11**
 Degree Grade 12 / Matric
 Educational institution Teto High School
 Educational qualification Grade 12

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sesotho	very good	very good	very good
Afrikaans	good	very good	very good
Setswana	very good	very good	good
isiXhosa	good	good	basic

Computer knowledge

I am proficient in the use of Microsoft Office Package, that is MS Word, MS Excel, MS PowerPoint as well as MS Access. I also proficient in using the internet, writing and reading emails.

Additional information

Driver license from 1996-04-00 (28 years)
 Salary you wish 30000 R per month

How much do you earn now

18000 R per month