



Mercy Naicker

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have Outstanding organizational skills with attention to details, Self-starter with a proven ability to take initiative, and possess a strong work ethic, Possess willingness to help and outstanding customer service skills, Team oriented with strong integrity and professionalism, able to handle highly confidential situations with professionalism and tact. I have excellent interpersonal, verbal, written communication skills and a quick learner who is willing to learn & grow adapting to change.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1971-07-29 (53 years old)
Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2019.09 iki dabar
Company name	Universal Health Care
You were working at:	Administrators
Occupation	Administrator

Education

Degree	Certificate
Educational institution	Leverage
Educational qualification	Management NQF4

Languages

Language	Speaking level	Understanding level	Writing level
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English	fluent	fluent	fluent
Afrikaans	good	good	good

Computer knowledge

MS Office, MS Outlook, MS Excel, MS Power Point

Additional information

Your hobbies	Reading, watching movies
Driver licenses	EB Articulated Light Vehicle ≤ 3,500kg
Driver license from	2003-09-00 (21 years)
Salary you wish	R25000.00 R per month
How much do you earn now	R22700.00 R per month