



Poki Raselai

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for office cleaning services, general worker, customer service and debt collection job

I am positive that all this jobs I am looking for they match my skills as well as my experience.

I am confident that I have necessary technical skills and knowledge required for the customer service role as I have almost Three years of experience in a call centre environment. I will be excited about any opportunity to take on new challenges and responsibilities.

Preferred occupation

Waiters, waitresses
Restaurant, bar service jobs

Part time jobs
Part time, weekend jobs

Cashiers
Retail, store jobs

Sales consultant
Sales jobs

Telemarketers
Sales jobs

Sales representative
Sales jobs

Butchers
Retail, store jobs

Preferred work location

RANDBURG
Gauteng

Hyde Park
Gauteng

Rosebank
Gauteng

Edenvale
Gauteng

Alexandra
Gauteng

Contacts and general information about me

Day of birth 1997-03-15 (27 years old)

Gender	Female
Residential location	RANDBURG Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2023.01 iki 2024.03
Company name	VeriCred Collections
You were working at:	Sales consultant
Occupation	Debt Collector
What you did at this job position?	Data capturing, data updating, QA, debt collection and other administrative tasks

Education

Educational period	nuo 2013.01 iki 2016.12
Degree	Grade 12 / Matric
Educational institution	Tsebo Senior Secondary School
Educational qualification	Higher Certificate
Educational period	nuo 2020.01 iki 2021.12
Degree	Certificate
Educational institution	Maluti TVET College. Bonamelo Campus
Educational qualification	Office Administration
I could work	Incomplete

Languages

Language	Speaking level	Understanding level	Writing level
Sesotho	fluent	fluent	fluent
English	very good	very good	very good
isiZulu	basic	very good	basic

Computer knowledge

Microsoft Excel
Microsoft Power Point
Microsoft Word
Mailing

Additional information

Your hobbies Swimming

	Hiking Singing Travelling
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	00.00 R per month