



# Palesa Montsi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

- I am looking for a general job,not choosy. A company will not regret hiring me because am a good listener, very professional and a VIP.
- I also holds the following skills:
  - > Interpersonal -Work very well in both teams and pairs.
  - > Communication - Able to clearly communicate ideas across different platforms and I am a good speaker.
  - > Well acquainted with regulations.
  - > Am a handy person.
  - > Can address masses boldly.
  - > Can produce expected results under pressure and
  - > I am accountable.
- My highest qualification is grade 12(2016)
- Did a workshop of •Office Administration & management and •Marketing at Tlali Group of Companies law firm (TGC) in 2018 .
- I have work experience as an Educational Assistant (Reading champion) at Hlohlolwane Primary school (2023)

Preferred occupation	Generals General jobs
Preferred work location	Bloemfontein Free State

## Contacts and general information about me

Day of birth	1998-05-15 (26 years old)
Gender	Female
Residential location	Clocolan Free State
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2023.05 iki 2023.11**  
 Company name Hlohlowane Primary school  
 You were working at: Training  
 Occupation Reading Champion  
 What you did at this job position? I was engaging and teaching learners the importance of reading. Engaging them in reading clubs and Spelling competitions , the main reason was helping them read for fun and also increase their vocabulary.

**Education**

Educational period **nuo 2011.01 iki 2016.12**  
 Degree Grade 12 / Matric  
 Educational institution Clocolan hoër high school  
 Educational qualification NSC

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sesotho	fluent	fluent	very good

**Computer knowledge**

- Microsoft Word
- Microsoft Excel (Advanced)
- Microsoft PowerPoint

**Recommendations**

Contact person Mrs N. Monyane  
 Occupation Teacher  
 Company Hlohlowane Primary  
 Telephone number 083 447 1082  
 Email address angelinamonyane@gmail.com

Contact person Mr T.R. Montsi  
 Occupation WBC & Food safety Agent  
 Company Afgri  
 Telephone number 0110632952  
 Email address Tshidiso.Montsi@afgri.co.za

**Additional information**

- Your hobbies
- Reading
  - Football
  - Braiding

Driver licenses	None
Salary you wish	R6000 R per month
How much do you earn now	R350 R per month