



Nomfundo Spencer

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am Nomfundo Spencer. I have Honors in Psychology and also a Registered Counsellor (Independent Practice) at HPCSA. The career pattern that i have followed has granted me an opportunity to understand problems encountered by human beings in a variety of context and sectors.

I have worked in various organisations which have groomed me with a lot of experience. I have an ability to identify clients requiring more sophisticated and advanced psychological assessment.

Preferred occupation	Registered Counsellor Other jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Gender	Female
Residential location	Bizana Eastern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2012.04 iki 2016
Company name	Department of Labour
You were working at:	HR specialists
Occupation	Career Counsellor
What you did at this job position?	Conducting Career Guidance Services to unemployed workseekers.

Working period **nuo 2008.12 iki 2012.03**
 Company name Department of Health
 You were working at: HR specialists
 Occupation Employee Assistant Practitioner
 What you did at this job position? Dealing with problems encountered by employees and the line manager which include financial problems, work related problems, family, marital problems, alcohol and drug abuse.

Working period **nuo 2007.10 iki 2008.11**
 Company name Sekumhlaba Health Promotion
 You were working at: Other jobs
 Occupation Facilitator/Assessor
 What you did at this job position? Conducting the trainings, workshops and awareness campaigns in different departments which include Health, Social Development, Education, Roads and Transport

Working period **nuo 2007.10 iki 2008.11**
 Company name Swana and Swana Psychologist
 You were working at: Other jobs
 Occupation Intern Psychologist
 What you did at this job position? Specialising with Psychometric Assessment and Counselling. Guiding and assisting schools in screening, early identification, assessment and support of barriers to learning that emanate from intellectual, sensory, neurological and developmental impairment, psycho-social disturbances and socio-economic deprivation.

Education

Educational period **nuo 2002.01 iki 2006.12**
 Degree Honours
 Educational institution Walter Sisulu University
 I could work As Registered Counsellor, To Provide Psychological Counselling. To provide Employee Wellness Programme

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	very good	very good
English	very good	very good	very good
isiZulu	good	good	good

Computer knowledge

File Manager

Microsoft Word v 2000

Microsoft Excel v 2000

Microsoft Access v 2000

Microsoft Powerpoint v 2000

Internet(Internet Explorer and Email

Introduction to Computers
Conferences, seminars

Introduction to Windows 2000

September 2014: Attended Psyssa Conference in Durban

Recommendations

Contact person	Mr A. Mthulu
Occupation	Manager
Company	Department of Labour
Telephone number	071 811 4140
Email address	Abner.mthulu@labour.gov.za

Additional information

Your hobbies	Reading News Papers, watch television and listening gospel musi,
Driver licenses	B Light Vehicle \leq 3,500kg
Driver license from	2010-11-00 (13 years)
Salary you wish	26000 R per month
How much do you earn now	21000 R per month