



# Nthabiseng Moloji

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am interested in the receptionist job or administrative job opening. I have several years of receptionist experience, including working in a busy work environment with multiple phone lines and a large professional staff.

In addition to my extensive receptionist experience, I have strong communication, customer service, office, and administrative skills. I have experience with a variety of software programs, including Microsoft Office.

My background and skills make me an excellent candidate for this position.

Thank you for your consideration. I look forward to hearing from you to arrange an interview.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Johannesburg Gauteng

## Contacts and general information about me

Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	9 000 R per month
How much do you earn now	- R per month