



Tumelo Matjipa

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am hereby to apply for any Administartion work. I am employed as a leaner Secretary at the department of Home Affairs.

My current position gives me an oppourtunity to gain interpersonal skills, communication skills and listerning skills as interact with both internal and external clients on a daily basic.

I am a fast learner and adjust easily to new enviroment which assist me to develop in my jobs, my educational background with my experience will help me to do the job better.

Preferred occupation	HR specialists Management, human resources jobs
	Secretaries Administrative jobs
	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng
	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1991-09-30 (33 years old)
Gender	Male
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	R11000 R per month
How much do you earn now	R2500 R per month