



# Jocelynn Krugel

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an experienced Administrator, who is able to manage multiple priorities at the same time, of this makes me believe that I would be a strong candidate for your vacancy. As a driven individual who wants to progress, I am now looking to work in an energetic and performance-driven environment where talent is not overlooked.

With my present employer, where I have worked for the last 6 years, I can easily work with others in a professional manner while attempting to achieve a common goal, and would like to highlight my key strengths in areas such as administration, typing and document control. Apart from my record as a professional Administrator which speaks for itself, I am a sociable person who has a natural ability of talking to, and building relationships with, all kinds of people. I also consider myself to be a personable professional whose strengths include cultural sensitivity and an ability to build rapport with a diverse workforce in multicultural settings.

One of my strongest points is my self-motivation which allows me to perform well under pressure and against aggressive deadlines in any pressurised environment.

Preferred occupation	Administrators Administrative jobs
Preferred work location	West Rand Gauteng

## Contacts and general information about me

Day of birth	1980-08-23 (44 years old)
Gender	Female
Residential location	West Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Additional information

Salary you wish	19000 neg R per month
How much do you earn now	19800 R per month