



Jocelynn Krugel

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am an experienced Administrator, who is able to manage multiple priorities at the same time, of this makes me believe that I would be a strong candidate for your vacancy. As a driven individual who wants to progress, I am now looking to work in an energetic and performance-driven environment where talent is not overlooked.

With my present employer, where I have worked for the last 6 years, I can easily work with others in a professional manner while attempting to achieve a common goal, and would like to highlight my key strengths in areas such as administration, typing and document control. Apart from my record as a professional Administrator which speaks for itself, I am a sociable person who has a natural ability of talking to, and building relationships with, all kinds of people. I also consider myself to be a personable professional whose strengths include cultural sensitivity and an ability to build rapport with a diverse workforce in multicultural settings.

One of my strongest points is my self-motivation which allows me to perform well under pressure and against aggressive deadlines in any pressurised environment.

Preferred occupation	Administrators Administrative jobs
Preferred work location	West Rand Gauteng

Contacts and general information about me

Day of birth	1980-08-23 (44 years old)
Gender	Female
Residential location	West Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	19000 neg R per month
How much do you earn now	19800 R per month