



Lungile Yolanda Mhlongo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently studying PGCE through UNISA. I have a diploma in textile design and technology. I have a certificate in computerized cashier course, I also have a certificate in call centre- inbound, out bound and computer certificate. I am currently teaching part time at mayville community learning centre. I have been teaching at mayville since 2012.

I am teaching English, I have taught Technology for two years and computer lesson when the computer teacher is on study leave.

I have excellent communication, telephone and computer skills. I can work well in a team as well as independently. I am pro active, fast learner and able to take initiative in completing tasks that need to be done.

Preferred occupation	Teachers Teaching jobs
	Cashiers Retail, store jobs
	Banking Finance jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1983-12-09 (41 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2012.01 iki 2016**
 Company name Mayville CLC
 You were working at: Teachers
 Occupation Teacher
 What you did at this job position? I taught level 3 and level 4.

Working period **nuo 2011.01 iki 2012.12**
 Company name Kara Nicchas
 You were working at: Cashiers
 Occupation Cashier
 What you did at this job position? I used a computerized cash register to cash customers purchase.

Education

Educational period **nuo 2011.05 iki 2011.05**
 Degree Certificate
 Educational institution Hope 4Life
 Educational qualification Baking course and Chefs on the move
 I could work I can bake and cook

Educational period **nuo 2008.11 iki 2008.12**
 Degree Certificate
 Educational institution Hospitality training group
 Educational qualification Computerized cashier course
 I could work I can work with a computerized cash register,programming it,checking and resetting sales information,cash register operation,Refund operation,void and customer service.

Educational period **nuo 2007.08 iki 2007.09**
 Degree Certificate
 Educational institution Cornerstone Hr and training
 Educational qualification Cornerstone call centre training coutse
 I could work I could work in an inbound call centre, outbout call centre and also receivers computer training

Educational period **iki 2007.01**
 Degree Diploma
 Educational institution Durban Institute of Technology
 Educational qualification Textile Design and Technology
 I could work I could work in reatail and other companies that deal with textiles.

Educational period **iki 2001.12**
 Degree Grade 12 / Matric
 Educational institution Ridge Park College
 Educational qualification Grade 12

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	good	good	good

Computer knowledge

Microsoft word
 Microsoft excel
 Outlook express
 Internet eplorer
 PowerPoint
 Adobe
 Microsoft office
 Photoshop

Conferences, seminars

Computerized cashier course
 Hospitality training group
 11/12/2008

Cornerstone call centre training course
 Cornerstone Hr and Training
 05/09/2007

Recommendations

Contact person Mrs W.M.B Xulu
 Occupation Centre manager
 Company Mayville centre
 Telephone number 0783570181

Contact person	Miss N Qumbisa
Occupation	Teacher
Company	Mayville Abet Centre
Telephone number	0848349336

Contact person	Miss Dlamini
Occupation	Teacher
Company	Mayville CLC
Telephone number	0725084465

Additional information

Your hobbies	I love teaching art and I have opened a group for our Mayville CLC on Facebook.
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	1980 R per month