

Cindy Gordon

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I have the capacity to build effective relationships with a wide range of people.

I have excellent written and oral presentation skills, including an excellent telephonic manner Excellent administration, organisation and interpersonal (interact well with diverse groups and individuals), listening, planning and time management skills

I am self-motivated with the ability to work under own initiative and the ability to work effectively under extreme pressure

I am a team player

I am a professional, honest, reliable, trustworthy person with excellent time keeping

Preferred occupation PA Ofice mananger

Administrative jobs

Preferred work location Johannesburg

Gauteng

Contacts and general information about me

Day of birth 1966-04-19 (58 years old)

Gender Female

Residential location Johannesburg

Gauteng

Telephone number Information is available only for registered users.

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Additional information

Salary you wish 20000.00 R per month
How much do you earn now 18000.00 R per month