

# Nondumiso Carol Ndlovu

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am a highly motivated individual, passionate and always willing to learn new things, I've got a great personality and get along with everybody anytime, high working and communication skills. Professional attitude at all times.

Works miraculously alone and co-operatively with a group.

Preferred occupation Secretaries

Administrative jobs

Telemarketers

Sales jobs

Administrators Administrative jobs

**Bartenders** 

Restaurant, bar service jobs

#### Contacts and general information about me

Day of birth 1996-05-20 (28 years old)

Gender Male

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

<u>Sign in</u>

Email address Information is available only for registered users.

Sign in

### **Work experience**

Working period **nuo 2014.02 iki 2015.01** 

Company name Tholukuhle Sundecks

You were working at: Administrators

Occupation office administrator

What you did at this job position? assist in managing admistratal work at the office

Working period **nuo 2012.01 iki 2014.01** 

Company name The creative company

You were working at: Part time jobs

Occupation Promoter

What you did at this job position? promote for several campaigns

Working period **nuo 2015.01 iki 2015.08** 

Company name Truworths clothing

You were working at: Shop assistants

Occupation customer service

What you did at this job position? helped customers with their needs in store.

Working period **nuo 2015.01 iki 2015.08** 

Company name Elizabeth Arden

You were working at: Massage therapists

Occupation Beautician

What you did at this job position? Beautify customers with Elizabeth Arden's products

Working period **nuo 2015.08 iki 2016.03** 

Company name Umhlanga Medisport pharmacy

You were working at: Shop assistants

Occupation Pharmacist assistance

What you did at this job position? Assist pharmacist with handling customers with their medical

needs.

#### **Education**

Educational period **nuo 2013.01 iki 2013.12** 

Degree Grade 12 / Matric

Educational institution Clairwood Secondary school

Educational qualification Matrix certificate

## Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	very good	very good	very good
isiXhosa	very good	very good	very good
Afrikaans	good	fluent	good
Sesotho	very good	very good	very good

# Computer knowledge

Microsoft Windows office and Microsoft office,

#### Recommendations

Contact person Philani Mkhabela

Occupation Bartender

Company Manhattan bar

Telephone number 0719331206

Contact person Prosper

Occupation mananger

Company Medisport pharmacy

Telephone number 0783004533

Contact person Priya

Occupation counter mananger

Company Elizabeth Arden

Telephone number 0723456155

Contact person Liliza Mhlongo

Occupation company co owner

Company Tholokuhle Sundecks

Telephone number 0834424620

#### **Additional information**

Your hobbies Reading novels, watching telenovelas, playing netball

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg

Driver license from 2016-05-00 (8 years)
Salary you wish R5000 R per month
How much do you earn now R4800 R per month