



# Nthabeleng Monyalotsa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am the girl aged 22 from Lesotho. I am a recent diploma in accounting & finance graduate with a major skills in accounting seeking the opportunity to implement my knowledge & skills and make a contribution to your organization.

I bring a wealth of other essential skill's and qualities that I have developed through study,teamwork,communication, time management & presentation skills

You will find me to be positive and hard working person who is keen to learn & contribute .Given the opportunity, I would apply my self with enthusiasm to task offerd to me,ensuring the job is done accurately & efficiently.

I hope my application will meet your favourable consideration,looking forward for your response.

Yours Faithfully

Nthabeleng Monyalotsa

|                         |                             |
|-------------------------|-----------------------------|
| Preferred occupation    | Accountants<br>Finance jobs |
| Preferred work location | Bloemfontein<br>Free State  |

## Contacts and general information about me

|                      |   |
|----------------------|---|
| Day of birth         | 1993-10-12 (31 years old)   |
| Gender               | Male  |
| Residential location | Bloemfontein<br>Free State  |
| Telephone number     | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |
| Email address        | <i>Information is available only for registered users.</i><br><a href="#">Sign in</a> |

## Work experience

You were working at: Part time jobs  
 Occupation: Out bound Caller  
 What you did at this job position? Call center

**Education**

Educational period: **nuo 2014.03 iki 2016.03**  
 Degree: Diploma  
 Educational institution: Institute of commercial management  
 Educational qualification: Certificate & diploma in accounting & finance  
 I could work: At any faculty

**Languages**

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | fluent         | very good           | very good     |

**Computer knowledge**

I did computing at Intergrated business consultant doing \_Microsoft office word  
 \_ Excel  
 \_ PowerPoint  
 \_ outlook  
 \_ Access

**Additional information**

Your hobbies: I am the kind of person who like communication and I like playing tennis  
 Driver licenses: None  
 Salary you wish: 3000 R per month  
 How much do you earn now: 2000 R per month