



Tebello Vinolia Molotolotsi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am not afraid of trying new things and i love challenge. i am a team player,i never settle for average, i can work under pressure.

i have a three years experience as an admin assistant and also working as an human resource manager.

Preferred occupation	human resource and managemnet assistant Management, human resources jobs
	Administrators Administrative jobs
Preferred work location	Bloemfontein Free State

Contacts and general information about me

Day of birth	1991-11-09 (32 years old)
Gender	Female
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2014.04 iki 2016.08
Company name	The Toughest Young Minds NPO
You were working at:	Project managers
Occupation	Human resouce manager
What you did at this job position?	filling,staff contracts,staff attendance register, management board filles,and also answering phone call.

Education

Educational institution	Sedibeng FET College
Educational qualification	N6 Management Assistant
I could work	i could work for any office work.

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good
Sesotho	fluent	very good	fluent
isiZulu	very good	good	basic

Computer knowledge

Micro soft office, Word and Exel.

Additional information

Your hobbies	reading, singing.
Driver licenses	None
Salary you wish	7000 R per month
How much do you earn now	2000 R per month