



# Nompilo Mnguni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking a secretary job since I did my Inservice training at SAPS I did get some clue about this kind of job. I'm a hard working person can work with people coming from different background as a team an can work under pressure I'm trustworthy can work independent where there is no supervision

Preferred occupation	<b>Cashiers</b> Retail, store jobs
	<b>Finance managers</b> Finance jobs
	<b>Secretaries</b> Administrative jobs
	<b>HR specialists</b> Management, human resources jobs
Preferred work location	<b>Durban City</b> KwaZulu-Natal

## Contacts and general information about me

Day of birth	1985-09-13 (38 years old)
Gender	Female
Residential location	<b>Durban City</b> KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2014.10 iki 2016.02</b>
Company name	Shoprite
You were working at:	Cashiers
Occupation	Cashier
What you did at this job position?	servicing customers who come to buy

## Education

Educational period                   **nuo 2002.01 iki 2006.12**  
 Degree                                   Grade 12 / Matric  
 Educational institution               Mtwalume High School  
 Educational qualification             matric  
 I could work                            casheir

Educational period                   **nuo 2010.02 iki 2013.12**  
 Degree                                   Diploma  
 Educational institution               Mangosuthu University of Technoogy  
 Educational qualification             Public Administration  
 I could work                            clerck

**Languages**

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiXhosa	basic	good	basic

**Computer knowledge**

Ms word, micro Excel, Power point

**Additional information**

Your hobbies                           Singing, reading  
 Driver licenses                         None  
 Salary you wish                        R4500 R per month  
 How much do you earn now         n/a R per month