



Puleng Thomo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

IM A GOOD SALES PERSON AND KNOWS A LOT ABOUT SALES AND PROMOTING CAUSE THATS PART OF MY CURRENT JOB. IM GOOD WITH CLIENTS WHOM I COMMUNICATE WITH ON THE DAILY BASIS, IM EASLY ADAPT TO ANY ENVIROMENT IM IN AND GOOD IN HANDLING CHALLENGES I FACE IN MY WORK PLACE. IM GOOD IN POSITIONS LIKE SECRETARY OR ADMIN I DO WONDERS THERE WITH THE EXPERIENCE I GAINED WHILE WORKING FOR ABSA BANK IM WILLING TO GROW BIGGER I LIKE DREAMING BIG AND HELPING THE COMPANY ACHIEVE ITS GOALS.

Preferred occupation	Secretaries Administrative jobs
	Receptionists Hotel jobs
	Miners Mining jobs
	Jobs abroad Jobs abroad
Preferred work location	Pretoria / Tshwane Gauteng
	East Rand Gauteng

Contacts and general information about me

Gender	Female
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2015.06 iki dabar**
 Company name ABSA BANK (CURRENTLY)
 You were working at: Banking
 Occupation ADVISOR ASSISTANT (CURRENTLY)
 What you did at this job position? SALES PROMOTING

Education

Educational period **nuo 2010.01 iki 2010.12**
 Degree Grade 12 / Matric
 Educational institution ELETHU THEMBA
 Educational qualification MATRIC
 I could work ASSISTANT

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Sesotho	fluent	fluent	fluent
isiXhosa	very good	very good	good
Sepedi	very good	good	basic
German	basic	basic	basic

Computer knowledge

I CAN DO EXCEL, POWERPOINT, WINDOWS FOUNDATION AND TYPING.

Conferences, seminars

HIV/AIDS, MARKETING AND LEADERSHIP PROGRAMMES.

Recommendations

Contact person RICHARD MAKUBUYA
 Occupation FINANCIAL ADVISOR
 Company ABSA BANK
 Telephone number 0732717874/0163604444
 Email address RICHARD.MAKUBUYA@ABSA.CO.ZA

Contact person JAMES DU PREEZ
 Occupation TRAINING MANAGER AND COMPUTER COLLEGE
 Company NATIONAL COMPUTER COLLEGE
 Telephone number 0164211959

Additional information

Your hobbies	READING, COOKING,WATHING SPORTS AND GO FOR MOVIES.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2013-02-00 (11 years)
Salary you wish	50000 R per month
How much do you earn now	20000 R per month