



# Jothi Rehman

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

To whom it may concern.

I am a mature female who has years of experience in the administrative field. I also have extensive experience in marketing and sales.

I am looking for a clerical / admin job. Monday to Saturday.

I work well under pressure, I am a very organised person and I am certain I would be an asset to your company.

My skills regarding computers: Internet Email Word Excel Powerpoint Internet Banking ATP (In-House) C-Data (In-house).

Typing Filing Switchboard Debtors/Creditors General Office Duties

Customer services

Preferred occupation Administrative jobs

Preferred work location Durban City  
KwaZulu-Natal

## Contacts and general information about me

Day of birth 1969-01-31 (55 years old)

Gender Female

Residential location Durban City  
KwaZulu-Natal

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
[Sign in](#)

## Work experience

You were working at: Builders

## Additional information

Salary you wish R10 000 R per month

How much do you earn now R10 000 R per month