

# Nyameka Booi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am currently looking for a job that entails the following:-

- 1. Receptionist work;
- 2. Typist's work;
- 3. Filing of documents/files;
- 4. Answering of telephone calls;
- 5. Arranging Board Meetings;
- 6. Arranging consultations with clients/customers.

Preferred occupation Secretaries

Administrative jobs

Jobs abroad Jobs abroad

Preferred work location Durban City

KwaZulu-Natal

## Contacts and general information about me

Day of birth 1976-04-12 (48 years old)

Gender Female

Residential location Durban City

KwaZulu-Natal

Telephone number Information is available only for registered users.

Sign in

Sign in

#### Work experience

You were working at: Builders

#### **Additional information**

Salary you wish 15000 R per month

How much do you earn now nil R per month