



Eullen Maluleke

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am Eullen Tlangelani Maluleke, 29 years of age. I passed my matric in 2004 with a merit. I have a National Diploma in IT (Support Services) which I obtained in 2009 and a Baccalaureus Technologiae in IT (IS and IT Management). I have two years experience of being a Desktop Support Technician and one year as a Help Desk Operator. I am eager to learn new methods and procedures when doing my job. I am a person who likes to make a "to do" list in order to reduce stress and using site stress techniques such as stretching and taking a break and I ask for assistance when I'm feeling overwhelmed. I can work better under pressure and in a team. I am dedicated and enthusiastic about helping the company I work for meet its goals. I am an outstanding performer who takes pride in everything that I do. You won't have regrets when you hire me.

Preferred occupation	Network administrators IT, computing jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1986-11-01 (38 years old)
Gender	Male
Residential location	Mbombela / Nelspruit Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period **nuo 2013.02 iki 2016.12**
 Company name Tshwane University of Technology
 You were working at: Part time jobs
 Occupation Part Time Lecturer
 What you did at this job position? •Lecturing and consulting students •Setting and moderating of question papers •Marking and moderating of scripts, capturing of marks on ITS •Subject coordination and invigilating •Compiling of / assisting with study guides •Administering subject files and attending meetings

Working period **nuo 2012.04 iki 2013.01**
 Company name PC Training and Business College
 You were working at: Part time jobs
 Occupation Part Time Lecturer
 What you did at this job position? •Lecturing and consulting students •Setting and moderating of question papers • Marking and moderating of scripts •Invigilating •Administering subject files •Attending meetings

Working period **nuo 2010.05 iki 2011.05**
 Company name Gauteng Department of Agriculture and Rural Development
 You were working at: Network administrators
 Occupation Network Controller
 What you did at this job position? Desktop Support •Installing and configuring approved departmental software as per setup guidelines. •Ensuring desktops are kept current with respect to software updates. •Managing IT assets repair processes when required. Network System Support •Configuring systems like servers, desktops, thin clients, printers, plotters, copiers and scanners for network operations. •Network points patching and testing. IT Change Requests •Performing all approved IT change requests like setting up new users, installation of software, printers and scanners. IT Security Management •Ensuring that antivirus and other security systems fully update on an ongoing basis. •Implementing data security and relevant IT policies. IT Incident Response •Responding to all IT incidents (hardware, software, network, printer, copiers, desktop and user support) according to the procedure and SLA agreed time frames. IT Asset Management •Maintaining up to date and accurate records of all IT assets such as hardware, software, deployed or moved. IT Capacity Building •Providing users with basic training and advice to improve their capacity. HelpDesk •Logging helpdesk calls, assigning them to appropriate technicians and closing them after successfully attended. •Supplying 1st and 2nd line support to users. General Administration •Submitting weekly reports to supervisors. • Submitting assets move forms completed and submitted for every asset moved. •Filing all successfully attended closed helpdesk calls.

Working period **nuo 2009.02 iki 2010.05**
 Company name Tshwane University of Technology
 You were working at: Network administrators
 Occupation Lab Assistant
 What you did at this job position? Desktop Support •Installing and configuring approved company software as per setup guidelines. • Managing IT assets repair processes when required. IT Incident Response
 •Responding to all IT incidents (hardware, software, network, printer, copiers, desktop and user support) according to the procedure and SLA agreed time frames. Customer Caring
 •Printing, photocopying, and scanning documents for students.
 •Recharging students' accounts so that they will be able to access internet.

Education

Educational period **nuo 2004.01 iki 2004.12**
 Degree Grade 12 / Matric
 Educational institution Msengi Senior Secondary
 Educational qualification Senior Certificate

Educational period **nuo 2005.01 iki 2009.12**
 Degree Diploma
 Educational institution Tshwane University of Technology
 Educational qualification ND IT (Support Services)
 I could work As a Desktop Technician and Help Desk Operator

Educational period **nuo 2009.07 iki 2011.07**
 Degree Degree
 Educational institution Tshwane University of Technology
 Educational qualification BT IT (IS and IT Management)
 I could work Business Analyst

Languages

Language	Speaking level	Understanding level	Writing level
Xitsonga	fluent	fluent	fluent
English	fluent	fluent	fluent
Afrikaans	good	good	good
isiZulu	good	good	basic
Setswana	good	good	basic
SiSwati	good	good	basic
Tshivenda	good	good	basic

Computer knowledge

OS: Windows

Software: MS Office, Linux, Trek

Recommendations

Contact person Hardus Oberholzer
Occupation Senior Lecturer
Company Tshwane University of Technology
Telephone number 084 588 5259
Email address oberholzerHJG@tut.ac.za

Contact person Marcia Makhari
Occupation Chief Network Controller
Company Gauteng Department of Agriculture and Rural Development
Telephone number 071 299 7301
Email address marcia.makhari@gdard.gov.za

Contact person Amos Baladzi
Occupation Support Engineer
Company Tshwane University of Technology
Telephone number 072 224 6123
Email address baladziA@tut.ac.za

Additional information

Your hobbies Reading
Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from 2014-11-00 (10 years)
Salary you wish 16000 R per month
How much do you earn now 12000 R per month