

# Natasha Chane De Nysschen

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

I am a very humble person; I can use my own initiative. I am also a hard worker who pays attention.

I am a good diligent and responsible person. I have good young memory. I am a trustworthy efficient individual with good interpersonal conceptual and technical skills. I am willing to give my best at all times. In order to be a "definite" asset to the company. I am a fast learner if needed I can adjust to any kind of environment with greatest of ease

Preferred occupation Administrators

Administrative jobs

Preferred work location Port Elizabeth

Eastern Cape

# Contacts and general information about me

Day of birth 1992-12-10 (31 years old)

Gender Female

Residential location Port Elizabeth

Eastern Cape

**Telephone number** Information is available only for registered users.

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#### Work experience

Working period **nuo 2015.02 iki 2016.09** 

Company name AKD Legal couriers

You were working at: Other jobs

Occupation Data Capturer

What you did at this job position? emails ,filing ,booking places for drivers to sleep printing,book

pickups for passels at premises, sorted out the runs for the drivers, working with summonses drove to all sheriffs and courts in Eastern Cape to deliver summonses, organised trip sheets, making spread sheets for drivers to have when needed

to collect documents from sheriff or court.

#### Languages

Language Speaking level Understanding level Writing level

## Computer knowledge

windows, windows viesta, windows xp, microsoft office, microsoft excel, microsoft powerpoint.adope reader, AVG google chrome, microsoft outlook, microsoft word, e internet, vodacom mobile broadband.

doxcillion document converter, prism video file converter.

#### Conferences, seminars

customer service course at SEESA

### **Recommendations**

Contact person Maruis
Occupation Driver

Company Danco transport

Telephone number 0782516135

Email address fouche.natasha@yahoo.com

## **Additional information**

Your hobbies i love singing dancing ,and camping , i love hanging out with

my friends but only at my house ,i don't like clubs unless i'm on holiday in another city.i love adventures like sky diving,shark

tank, bungy jumping.etc

Driver licenses B Light Vehicle ≤ 3,500kg

Driver license from 2016-08-00 (8 years)

Salary you wish 7000 R per month

How much do you earn now 5000 R per month