



# Rachel Setlau

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hard work and i work good with other people, puctual and a team leader love learning new things

Preferred occupation	Administrators Administrative jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Day of birth	1991-11-20 (32 years old)
Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2010.05 iki 2011.06</b>
Company name	Global Telemaketing Services
You were working at:	Secretaries
What you did at this job position?	Typing, answering calls, data capture customer service

## Education

Educational period	<b>nuo 2012.01 iki 2014.12</b>
Degree	Certificate
Educational institution	EWC
Educational qualification	Level 4 office admin
I could work	Any job

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good

**Computer knowledge**

microsoft word, excell , access. and powepoint

**Recommendations**

Contact person	Musa Mafuyeka
Occupation	Manager
Company	Bokoni
Telephone number	0767626016
Email address	musa.reason@gmail.com

**Additional information**

Your hobbies	Reading and writing
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-08-00 (8 years)
Salary you wish	3000 R per month
How much do you earn now	3000 R per month