



Luthando Jumba

Curriculum Vitae (CV)

What job i'm looking for? My positive points

In the past years i have worked at Prasa as a cleaner and developed myself to become an administrator at prasa facilities.I am highly motivated with an astute sense of professional integrity that is able to work well independently as well as part of a team , very well organised and driven problem solver ready to tackle any presenting challenges. I am an effective commmunicator , highly respectful and foward thinking.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Johannesburg Gauteng

Contacts and general information about me

Day of birth	1977-10-17 (46 years old)
Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2008.08 iki 2011.12
Company name	prasa
You were working at:	Cleaners
Occupation	coach cleaning
What you did at this job position?	cleaning of prasa trains
Working period	nuo 2011.12 iki 2015.02
Company name	prasa
You were working at:	Administrators
Occupation	facilities help desk administrator
What you did at this job position?	answering of calls,reporting of faults to relevant people,capturing of reported faults and filing

Working period	nuo 2015.02 iki 2016.04
Company name	prasa
You were working at:	Plumbers
Occupation	process worker
What you did at this job position?	plumbing maintenance of all prasa facilities around Gauteng

Education

Educational period	nuo 1995.01 iki 1995.12
Degree	Grade 12 / Matric
Educational institution	Umtata Technical College
Educational qualification	Matric
I could work	ASAP

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

I have been using a computer for 4 years as an administrator at Prasa

Conferences, seminars

1. Emergency Awareness and Evacuation Course - Theory at Lexi Nexis
2. Basic Fire and first Aid at Clinix
3. Plumbing at Primeserv

Recommendations

Contact person	Abby
Occupation	Human Resources
Company	Prasa
Telephone number	0117748425/0839791115

Additional information

Your hobbies	gym , reading and going to church
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-02-00 (9 years)
Salary you wish	18000.00 R per month