



# Refilwe Mahasha

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am Refilwe, I complete my N6 Business Management at Letaba FET College(Tzaneen). I also obtain an Experiential Training at Maphutha L Malatji Hospital under Finance. I also have experiential training for Secretarial Admin at S-tech. During this all training i learned more skills and knowledge and am hard worker, fast learner and am willing to work with other people.

Preferred occupation                      Jobs for students  
Student jobs

Preferred work location                      Limpopo

## Contacts and general information about me

Day of birth                                      1977-03-18 (47 years old)

Gender    Female

Residential location                              Phalaborwa  
Limpopo

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2006.12 iki 2007.02**

Company name                                      Department of Health and Social Development( Maphutha L Malatji Hospital)

You were working at:                              Receptionists

Occupation    Experiential Training

What you did at this job position?      Filling patients files, Register Patients on the system, Debtors and Creditors Control, Update Commitment Register, Inbound and outbound calls. Customer Service

## Education

|                           |                                    |
|---------------------------|------------------------------------|
| Educational period        | <b>nuo 2004.01 iki 2006.06</b>     |
| Degree                    | Certificate                        |
| Educational institution   | Letaba FET College                 |
| Educational qualification | N6 Business Management Certificate |
| I could work              | yes                                |

### Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | good           | good                | good          |
| Sepedi   | fluent         | fluent              | fluent        |
| Xitsonga | very good      | very good           | very good     |

### Computer knowledge

Microsoft office : Microsoft Word  
 Microsoft Access  
 Microsoft Excell  
 Microsoft Power Point  
 Microsoft Outlook

### Additional information

|                          |  |
|--------------------------|--|
| Your hobbies             | I was playing Netball at my prvious school |
| Driver licenses          | C1 Heavy Vehicle 3,500kg - 16,000kg        |
| Driver license from      | 2012-01-00 (12 years)                      |
| Salary you wish          | R4000 R per month                          |
| How much do you earn now | R0.00 R per month                          |