



Sthembile Phillipine Bele

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a hard worker and capable of working under pressure, I believe on being accurate and punctual at work because I take my job very serious. As I have been trained in an administrative industry I know that most of the time I will be the face of the company so dressing up properly is very important. Beside everything I have written I am computer literate, have matric, cashier and admin experience and a good typing speed skill which all of this I believe can make me dont forget that working for a company for a company doesn't mean only earning salary but also to bring changes and ideas to put a company to a higher level.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1979-09-26 (45 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2012.08 iki 2013.12
Company name	Shoprite checkers
You were working at:	Cashiers
Occupation	General worker, Cashier
What you did at this job position?	Performing duties of a cashier and general work
You were working at:	Construction jobs

Education

Educational period	nuo 2005.01 iki 2005.12
Degree	Certificate
Educational institution	CCSA(Computer College South Africa)
Educational qualification	Matric

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent

Computer knowledge

Ms word, Ms windows, Ms Access, Ms Excell,Ms Powerpoint, Office book- keeping, Information System And Pastel Accounting

Recommendations

Contact person	Favorite Mayeza
Occupation	Executive Supervisor
Company	Shoprite Checkers
Telephone number	031 910 3958/ 083 545 0040
Contact person	Pastor R.B Mkhize
Occupation	Pastor(ZCC Of SA)
Telephone number	0766478603/0780954875

Additional information

Your hobbies	Reading,Singing,Baking and dancing
Salary you wish	R5000.00 R per month