



Sthembile Phillipine Bele

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a hard worker and capable of working under pressure, I believe on being accurate and punctual at work because I take my job very serious. As I have been trained in an administrative industry I know that most of the time I will be the face of the company so dressing up properly is very important. Beside everything I have written I am computer literate, have matric, cashier and admin experience and a good typing speed skill which all of this I believe can make me dont forget that working for a company for a company doesn't mean only earning salary but also to bring changes and ideas to put a company to a higher level.

| | |
|-------------------------|---------------------------------------|
| Preferred occupation | Administrators Administrative jobs |
| Preferred work location | Durban City KwaZulu-Natal |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1979-09-26 (44 years old) |
| Gender | Female |
| Residential location | Durban City KwaZulu-Natal |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---|
| Working period | nuo 2012.08 iki 2013.12 |
| Company name | Shoprite checkers |
| You were working at: | Cashiers |
| Occupation | General worker, Cashier |
| What you did at this job position? | Performing duties of a cashier and general work |
| You were working at: | Construction jobs |

Education

| | |
|---------------------------|--------------------------------------|
| Educational period | nuo 2005.01 iki 2005.12 |
| Degree | Certificate |
| Educational institution | CCSA(Computer College South Africa) |
| Educational qualification | Matric |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiZulu | fluent | fluent | fluent |

Computer knowledge

Ms word, Ms windows, Ms Access, Ms Excell,Ms Powerpoint, Office book- keeping, Information System And Pastel Accounting

Recommendations

| | |
|------------------|----------------------------|
| Contact person | Favorite Mayeza |
| Occupation | Executive Supervisor |
| Company | Shoprite Checkers |
| Telephone number | 031 910 3958/ 083 545 0040 |
| Contact person | Pastor R.B Mkhize |
| Occupation | Pastor(ZCC Of SA) |
| Telephone number | 0766478603/0780954875 |

Additional information

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|-----------------|------------------------------------|
| Your hobbies | Reading,Singing,Baking and dancing |
| Salary you wish | R5000.00 R per month |