



Georgina Tshepi Maja

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I hereby apply for any relevant post with my qualifications. I am in possession of N4 certificate in Human Resource Management obtained at Nkangala TVET college in 20212 , a ADT operator certificate obtained 2014 at TROLLOPEMINE and senior certificate obtained at PINE RIDGE Combined school in 2010.

I believe that am a suitable candidate because I have senior certificate, ADT operator certificate, N4 certificate in Human Resource Management, leadership skills, communication skill, analytical skill, problem solving skill, report writing skill, I work well under pressure without supervision and am computer literate.

Should you wish to interview me, am available every weekday. My cell number 0792986902/0798861319 and I am available to start as soon as possible.

kind regards

G.T MAJA

applicant

Preferred occupation ARTICULATING DUMP TRUCK OPERATOR
Mining jobs

Preferred work location anywhere in mpumalanga
Mpumalanga

Contacts and general information about me

Day of birth	1990-11-09 (33 years old)
Gender	Female
Residential location	Witbank Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2014.01 iki 2015.01
Company name	Department of Social Development
You were working at:	Administrators
Occupation	admin
What you did at this job position?	reportwritting,organise interviews, make appointments, datacapture

Education

Educational period	nuo 2011.01 iki 2012.06
Degree	Certificate
Educational institution	Nkangala TVET COLLEGE
Educational qualification	HUMAN RESOURCE MANAGEMENT

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	good

Computer knowledge

Microsoft office adobe

Conferences, seminars

SEDA SHORT course, MENTOR short course

Recommendations

Contact person	BUSISIWEMATHE
Occupation	ASSISTANT MANAGER
Company	SOCIAL DEVELOPMENT
Telephone number	0835296302

Additional information

Your hobbies	READING PLAYING NETBALL
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2016-09-00 (7 years)