

# Rotondwa Negovha

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a hard, and i like challenges. And i like work with people. I am very passionate. I respect other people and their regions. Right now i am a voluteer at some school to improve my exprierence. I hope my application will be succeful.

Preferred occupation Administrators

Administrative jobs

# Contacts and general information about me

Day of birth 1991-04-26 (33 years old)

Gender Female
Residential location Gauteng

Telephone number Information is available only for registered users.

Sign in

<u>Sign in</u>

## Work experience

Working period **nuo 2011.08 iki 2011.12** 

Company name Siloam Primary School

You were working at: Administrators

What you did at this job position? typing, photocopy, arange dairy, answering phone, etc

Working period **nuo 2016.01 iki 2016.10** 

Company name Putalushaka Primary School

You were working at: Administrators

Occupation Admin

What you did at this job position? Typing, photocopy, arange dairy, SA sams, filling, internet, etc

#### **Education**

Educational period **nuo 2016.01 iki 2009.07** 

Degree Diploma

Educational institution Mashuntha Computer Learning Ctree

Educational qualification conputer in diploma

I could work as adminstrator

# Languages

Language	Speaking level	Understanding level	Writing level
Tshivenda	very good	very good	very good
English	good		good
isiZulu	good	good	basic

# Computer knowledge

Ms word, ms excel, ms powerpoint, ms publisher, ms office and internet

## Recommendations

Contact person Mahada E.M

Occupation Principal

Company Putalushaka Primary School

Telephone number 011 984 4467/ 072 176 2783

Contact person Molwana Pearl

Occupation Adminstrator

Company Putalushaka Primary School

Telephone number 076 7898 481

# **Additional information**

Your hobbies Reading and writing

Driver licenses None

Salary you wish R9800 R per month

How much do you earn now R1000 R per month