



Maria Shunyuni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am currently working for the office of the judiciary as a legal clerk. I have been with office of the judiciary since 01 August 2012. I am computer literate ,have excellent interpersonal and communication skills.I also posses exceptional presentation and analytical skills I am energetic, physically and mentally and have the ability to cope with stress.I'm fully bilingual in English and Afrikaans. My working environment gave me a huge experience to enable me to work under pressure and high stress tolerance.

Due to my working experience, working under the department of criminal department, traffic department,archives and mainly the cash hall department I believe it has made me the a useful candidate for any position.

I would like to assure you that given the opportunity to join any of the positions i apply for I can make a great contribution to the achievement of the aims and objectives of the department and that of the entire Company.

Looking forward to your response, thank you in advance

Preferred occupation

Administrators
Administrative jobs

ASSISTANT MANAGER
Retail, store jobs

Telemarketers
Sales jobs

LEGAL CLERK
Law, legal jobs

Trainers
Teaching jobs

SUPERVISOR
Seamstress jobs

Preferred work location

DURBANPRETORIACAPETOWNJOHANNESBURGFREESTATESP
Limpopo

Contacts and general information about me

Day of birth

1981-07-29 (43 years old)

Gender Female

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
[Sign in](#)

Work experience

Working period **nuo 2012.08 iki 2016**

Company name OFFICE OF THE JUDICIARY

You were working at: Other jobs

Occupation COURT SERVICES

What you did at this job position? recieving court records,preparing cases to be send to court ,sending registering and sending review cases to the high court,legal aid applications,issuing of j14 filling of finalised cases.

Education

Educational period **nuo 2001.09 iki 2005.06**

Degree Certificate

Educational institution NAMIBIAN INSTITUTE OF MINING AND TECHNOLOGY

Educational qualification NATIONAL VOCATIONAL CERTIFICATE IN CLOTHING PRODUCTION

I could work AS AN INSTRUCTOR. FASHION

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	very good	very good	very good

Computer knowledge

WINDOWS,MICROSOFT OFFICE,POWERPOINT,EXCEL

Recommendations

Contact person MISS JOYCE SMITH

Occupation CHIEF LEGAL CLERK

Company OFFICE OF THE JUDICIARY

Telephone number +264612921223

Additional information

Your hobbies DESIGNING ,TAILORING ,BAKING AND RIDDING ON CAMELS

Driver licenses None

Salary you wish 10000.00 R per month

How much do you earn now

7700.00 R per month