



# Wendy Malatse

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have strong good leadership skills, i am a team player, i have proven multi-tasking capabilities with strong ability to plan; prioritize and manage complex projects under aggressive timelines. i am keen on learning with excellent instinct to quickly effect change and improvement.

Preferred occupation	Administrators Administrative jobs
Preferred work location	East Rand Gauteng

## Contacts and general information about me

Gender	Female
Residential location	East Rand Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2008.10 iki 2015.09</b>
Company name	Tsebo outsourcing group
You were working at:	Administrators
Occupation	Administrator
What you did at this job position?	Grv,processing invoices, cashing up, stock taking,assisting manager

## Education

Educational period	<b>nuo 2006 iki dabar</b>
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## Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

## Recommendations

Contact person	Mokgadi moetjie
Occupation	Admin manager
Company	Tsebo outsourcing 259
Telephone number	0832595473

#### **Additional information**

Your hobbies	Reading Cooking
Salary you wish	5000-7000 R per month
How much do you earn now	5000 R per month