



# Joyce Ncane Sibiya

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a goal driven lady with a customer service experience as well as banks customers alignment data servise. In the working environment I learned a lot and develop skills and competencies such as working in teams communication skills and attention to details coping with pressure and set backs honest and integrity to maintain confidentiality as well as client orientation.

Preferred occupation                      Administrators  
   Administrative jobs

Preferred work location                      Gauteng

## Contacts and general information about me

Day of birth                                      1974-01-01 (50 years old)

Gender    Female

Residential location                              East Rand  
   Gauteng

Telephone number                              *Information is available only for registered users.*  
   [Sign in](#)

Email address                                      *Information is available only for registered users.*  
   [Sign in](#)

## Education

Educational period                              **nuo 1995.01 iki 1999.12**

Degree    Diploma

Educational institution                              Technikon North West

Educational qualification                              Diploma in Commercial Administration

I could work                                      As a administrator and event organizer and receptionist and secretary.

Educational period                              **nuo 1999.12 iki 1999**

## Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Afrikaans	basic	basic	basic

**Computer knowledge**

Ms word excel MS outlook PowerPoint SAP

**Recommendations**

Contact person	Collin Kenny
Occupation	Manager
Company	standard bank
Telephone number	0116317238 0846847239
Email address	Collin.kenny@standardbank.co.za

Contact person	Emelda Damons
Occupation	Admin Manager
Company	Sportsman Warehouse
Telephone number	0118233203 0788439901

**Additional information**

Your hobbies	Jogging reading and listening to radio and socialising.
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2002-04-00 (22 years)
Salary you wish	10000 R per month