



Adelaide Khoza

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a job as a cashier, sales assistant, secretary, receptionist or cleaner. I am a hardworker, willing to learn new skills and willing to work under pressure. I think I deserve to be hired because I have experience in admin and also as a sales assistant you won't regret hiring me. I can be a good and hardworker and also have a Computer Secretarial Administration diploma.

Preferred occupation	Secretaries Administrative jobs
Preferred work location	Mbombela / Nelspruit Mpumalanga
	Hazyview Mpumalanga

Contacts and general information about me

Day of birth	1990-11-26 (33 years old)
Gender	Female
Residential location	Hazyview Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	from 2014.09 to 2015.06
Company name	Sportsmans warehouse
You were working at:	Cashiers
Occupation	unemployed
What you did at this job position?	cashier, filling answering phones also as a sales assistant

Education

Educational period	nuo 2013.01 iki 2013.12
Degree	Diploma
Educational institution	AT Computer Schools
Educational qualification	Computer Secreterial Administration
I could work	as a secreterial,receptionist,cashier,sales assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
SiSwati	fluent	fluent	fluent

Computer knowledge

Windows and microsoft office

Additional information

Your hobbies	Cleaning,listening music
Driver licenses	None
Salary you wish	5000 R per month