



Zanele Mkhize

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am hard working, friendly and highly motivated individual, who's eager to learn.
I have excellent verbal and written communication skills and good telephone skills.
I have knowledge of Microsoft Word and Excel
I am proficient in writing and handling business correspondence; internet and E-mail.
Ability to organize personal work priorities and able to manage stress timely and effectively.
I have good typing skills and i am able to work independently and as part of a team.

Preferred occupation	Secretaries Administrative jobs
	receptionist data capturer Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1986-10-16 (37 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	5000 R per month
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