

# **Chifuniro K Ndipita**

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Accounting field is part of my life.

Have experience as an Accountant at Darling Solutions

Handling

- \*Sales, Invoices & Quotations
- \*Stores clerk; stock taking, issuing stock to technicians for installation
- \*Costing; pricing products/stock
- \*Order
- \*Petty cash
- \*Financial Statements
- \*Bookkeeping
- \*Accounts receivable & Payable

Have skills/knowledge

Computer & accounting packages

- \*MS word
- \*MS excel
- \*Outlook
- \*Publisher
- \*PowerPoint
- \*QuickBooks
- \*Sageline50
- \*Express Accounts
- \*Sketchup pro 3D modelling

I am a fast leaner and creativity. Be able to come up with new ideas to go beyond expectation.

Hard working and energetic

Never give up quickly until I find a solution.

Preferred occupation

Accountants Finance jobs

# Contacts and general information about me

Day of birth 1989-04-16 (35 years old)

Gender Male

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

## **Work experience**

Working period **nuo 2015.04 iki 2016.06** 

Company name Darling Solutions

You were working at: Accountants

Occupation Accountant

What you did at this job position? Handling all accounts and administration work

#### **Education**

Educational period nuo 2011.01 iki 2011.06

Degree Certificate

Educational institution Lilongwe Technical Collage

Educational qualification Certificate in Financial Accounting(ICAM)

# Computer knowledge

Microsoft office

\* Excel

\*Word

\*Publisher

\*Power point

\*Outlook

Accounting Package

\*QuickBooks

\*Sageline 50

\*Express Accounts

## Designing

\*Sketchup pro 3D design

## Recommendations

Contact person Mr Levie Msakambewa

Occupation Managing Director

Company Mathumela Production

Telephone number +265 999 20 35 64

Email address levisonmsakambewa@gmail.com

Contact person Mrs E Mphande

Occupation Managing Director

Company Chanju Enterprice

Telephone number +265888895545

# **Additional information**

Driver licenses None