



Mpumi Shezi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- finance jobs
- something that has to do with creditors and debtors clerk
- finance administration,pa,Secretary

-cashier or teller

Preferred occupation

Administrators
Administrative jobs

Banking
Finance jobs

Part time jobs
Part time, weekend jobs

Accountants
Finance jobs

Preferred work location

Johannesburg
Gauteng

Contacts and general information about me

Gender

Male

Residential location

Johannesburg
Gauteng

Telephone number

Information is available only for registered users.
[Sign in](#)

Email address

Information is available only for registered users.
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Work experience

Working period

nuo 2013.10 iki 2016.05

Company name

department of agriculture and rural development

You were working at:

Finance managers

Occupation

administration clerk

What you did at this job position?

-processing invoices,Vista system,sap system,customer service,preparing financials,administer invoices

Education

Educational period	nuo 2016.11 iki 2016.12
Degree	Certificate
Educational institution	milltech recruitment personnel
Educational qualification	call centre and office administration
I could work	for all the financial institutions

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Computer knowledge

Microsoft word,excel,PowerPoint,outlook,Vista,voto,sap,bas,srm

Recommendations

Contact person	innocent chauke
Occupation	state accountant
Company	department of agriculture and rural development
Telephone number	0112403348
Email address	innocent.chauke@gauteng.gov

Additional information

Salary you wish	10000 R per month
How much do you earn now	12000 R per month