



Pumula Dhladhla

Curriculum Vitae (CV)

What job i'm looking for? My positive points

As you will see on my CV I have several years of experience in a variety of fields including Sales, Marketing and Administration. In addition to my extensive office experience I have strong communication, customer service and administrative skills. My broad background has equipped me with a range of skills that is imperative to every organization. I am comfortable with sourcing and handling confidential data. Balancing full time work and part time studies I have perfected my time management and organizational skills.

Preferred occupation	Administrators Administrative jobs
	Hotel managers Hotel jobs
	Marketing Management Management, human resources jobs
	Marketing managers Ads, marketing jobs
Preferred work location	Johannesburg Gauteng
	Pretoria / Tshwane Gauteng
	Durban City KwaZulu-Natal
	Cape Town Western Cape

Contacts and general information about me

Day of birth	1983-09-02 (41 years old)
Gender	Male
Residential location	Johannesburg Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2012.03 iki dabar
Company name	Yuan Hang Corporation
You were working at:	Administrators
Occupation	Admin Manager
What you did at this job position?	Manage, organise and update company resources and information

Education

Educational period	nuo 2016.01 iki dabar
Degree	Degree
Educational institution	IMM
Educational qualification	Current studies

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
isiZulu	good	good	basic

Computer knowledge

Ms word, excel and internet

Recommendations

Contact person	Lameck Mhangagwa
Occupation	Operations Director
Company	Yuan Hang Corporation
Telephone number	+263772875406
Email address	lameckmhangagwa@gmail.com

Additional information

Your hobbies	Sport, Reading, Traveling and Music
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2012-09-00 (12 years)
Salary you wish	15 000.00 R per month
How much do you earn now	12 000.00 R per month