



# Kezia Booysen

Curriculum Vitae (CV)

# What job i'm looking for? My positive points

Admin like filling answering calls invoicing etc

Preferred occupation Admin pa secretary etc

Administrative jobs

Preferred work location Pretoria / Tshwane

Gauteng

# Contacts and general information about me

Day of birth 1989-08-05 (35 years old)

Gender Female

Residential location King williams town

Eastern Cape

Telephone number Information is available only for registered users.

<u>Sign in</u>

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#### **Work experience**

Working period **nuo 2011.11 iki dabar** 

Company name Bradlows furniture

You were working at: Cashiers

Occupation Admin clerk

What you did at this job position? Taking cash invoicing filling aswering/transfer calls assist with

customer

# **Education**

Educational period nuo 2008.11 iki dabar

Degree Grade 12 / Matric

Educational institution Awona empowerment

Educational qualification Computer

I could work I am a quick learner able to do any work

# Languages

Language Speaking level Understanding level Writing level

Afrikaans fluent fluent fluent

English very good very good very good

Recommendations

Contact person Donee botha

Occupation Branch manager

Company Bradlows

Telephone number 0835305627/0436433937 Email address 750545@jdgbranch.co.za

**Additional information** 

Driver licenses None

Salary you wish 25000 R per month How much do you earn now 4000 R per month