



Bianka Kruger

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am good at typing and data capturing. I love working with people and always want to help everyone where I can. I am very specific about my work as it is not a game. I always stick to the rules and also do my best to keep everyone happy. I am a very outgoing and loving person I do not like fighting and always keep myself open to new and creative suggestions. I always try to be as flexible as I can in order to help where I am needed. I am a huge family lover as I feel it is the most important thing in my life. I have never been married before and do not have any kids. I like working with other people and taking on new projects or challenges. I am currently in the United States till die end of April.

Preferred occupation	All sorts Administrative jobs
	All sorts Other jobs
Preferred work location	Johannesburg Gauteng
	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1995-08-19 (29 years old)
Gender	Female
Residential location	Modimolle / Nylstroom Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2013.08 iki 2013.12
Company name	Top 1000
You were working at:	Other jobs
Occupation	Admin
What you did at this job position?	I helped capture all data and keep all the files up to date and handled phone calls

Education

Educational period	nuo 2000.01 iki 2013.11
Degree	Grade 12 / Matric
Educational qualification	Matric

Languages

Language	Speaking level	Understanding level	Writing level
Afrikaans	fluent	fluent	very good
English	very good	fluent	very good

Computer knowledge

I can work on excel, word, pastel, google, Windows and Mac OS

Recommendations

Contact person	Glen Marits
Occupation	Owner
Company	L D Motorfietse
Telephone number	079 753 9376
Contact person	Chris Barnard
Occupation	Owner
Company	Top 1000

Additional information

Your hobbies	Horse riding Watching over kids Be with family and friends Put extra time in my work
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2014-02-00 (10 years)
Salary you wish	R 10 000 R per month
How much do you earn now	R 10 000 R per month